

Spectralink 7202/7212

Quick Guide



Charge your handset for 5 hours prior to first use for best performance.

Note: Remove the green battery protection slip from battery before charging!

Turning Handset On/Off

- To turn on the handset, press left softkey.
- To turn off the handset, press left softkey until the question “Turn off?” appears in the display. Confirm with “Yes”.

Adjusting Speaker Volume/Headset Volume

- While on call press the keys placed at the upper right side of the handset for volume control.

Adjusting Ringing Volume

- Press “Menu” to enter main menu.
- Scroll to “Settings” and press “Select”.
- Scroll to “Ringing volume” and press “Select”.
- Press left or right side of navigation key to adjust the volume.
- Press “Set” to save the setting and then “Back”.

Changing Ringing Tone

- Press “Menu” to enter main menu.
- Scroll to “Settings” and press “Select”.
- Scroll to “Ringing tone” and press “Select”.
- Scroll to desired ringing tone and press “Change” to listen to chosen ringer tone.
- Press “Back”.

Making calls

Off Hook Dialling (Dial Directly)

- Press to get dial tone.
- Dial the extension or external number.

On Hook Dialling (Pre-Dial)

- Dial the extension or external number.
- Press to dial the number.

Speed Dial Calls

- Press and hold a key (0-9) for three seconds, until the call is initiated.

Answering and Ending Calls

- To answer or end a call, press .

Call List Calls

- Press the left side of navigation key to enter Call list.
- Scroll to the desired name or number and press .

Call Missed calls

- Press the right side of navigation key to enter Missed Call list.
- Scroll to the desired name or number and press .

Phone Book Calls

- Press the bottom of navigation key to enter phonebook.
- Scroll to the desired name and press to make a call.



- 1 Display
- 2 Volume Control
- 3 Headset Connector (only 7212)
- 4 Left Softkey
- 5 Right Softkey
- 6 On/Off Hook
- 7 Four Way Navigation Key
- 8 Microphone
- 9 Call Transfer
- 10 LED
- 11 Alarm button

Adding a New Contact to Phone Book

- Press “Menu” to enter main menu.
- Scroll to “Phone Book” and press “Select”.
- Scroll to “Add name/number” and press “Select”.
- Type the name of the contact using the keys 2-9.
- Scroll to number and enter the number of the contact (max 24 digits).
- Press “Save” to store name and number.

If the display shows Memory full, it is necessary to delete one or more contacts from phone book.

Assigning Speed Dials

- Press “Menu” to enter main menu
- Scroll to “Phone Book” and press “Select”.
- Scroll to “Find Name” and press “Select”.
- Locate the desired name, and press “Details”.
- If more than one number: Scroll to the desired number and press “Select”.
- Scroll to “Add to speed dial” and press “Select”.
- Scroll to the desired position and press “Add name”.
- If position is occupied, press “Yes” to replace existing speed dial.

Locking/Unlocking Keypad

- Press left softkey followed by “*“ button to lock or unlock the keypad.

Silent mode On/Off

- Press left softkey, followed by the “#” button to turn the handset silent mode on/off. In silent mode the ringer will be muted and the vibrator activated. Only 7212 has vibrator.

Exit menus

- Exit menus and return to start screen, press “R” button.

Speakerphone On/Off (only 7212)

- While on a call, press “Loud on” to enable speakerphone.
- To disable speakerphone, press “Loud off”.

Microphone Mute On/Off

- While on a call, press “Mic Mute” to turn microphone mute on.
- Press “Mic On” to turn microphone mute off.

Technical Specifications








Speech/Standby Time

Speech time: up to 23 hours (27 hours in economy mode).
Standby time: up to 118 hours.

Temperature

Operating temperature: -10 - 55°C/14° - 131°F.
Charging temperature: 0° - 40°C/ 32° - 104°F.

Handset icons

External incoming calls	
Internal incoming calls	
Missed call	
Battery charging	
Keypad locked	
Microphone muted	
Silent mode	

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Spectralink Corporation
2560 55th Street
Boulder CO 80301, USA

Spectralink Europe ApS
Bygholm Søpark 21 E Stuen
DK-8700 Horsens
Tel. +45 7560 2850

infodk@spectralink.com
www.spectralink.com